Embedding LibGuides into Blackboard Modules – a detailed guide
Introduction

The wide range of Library online subject and topic guides (LibGuides) can now be embedded into your Blackboard module so that students can see resources and information skills tips relevant to your course alongside your teaching materials.

You can embed a whole “LibGuide” or a single page or box from them, and it will look and feel like part of the Blackboard course: students don’t need to leave Blackboard to connect to the Library guide range.

Examples

Why not embed the Academic Integrity guide, covering plagiarism and all of the main referencing styles? Or the Library subject guide most relevant to your course?

Alternatively, instead of keeping a separate listing of databases, why not embed the single box of key databases for the subject from the Library guide?

Advantages

Students will see the Library guides and tutorials along with all of your academic programme content and realise the important of information to the module

They will remain within the Blackboard framework

Any required changes to things like database links will be maintained by the Library – you will not have to do any updating.

Methodology

- Before you start go to libguides.ucd.ie and find the guide you want to embed, and also decide if you want a particular page or a box within a page – note the name of the guide/page/box that you want to embed – you can include any number in Blackboard. If picking a single box note which column of the guide it is in, as this is how they will be listed for you to select one.

- Login in to Blackboard as usual with your UCD Connect login

- Then select under My Modules or Modules and pick the module where you are an instructor and want to add a link to one or more library online guides or parts of guides
• Go to the section of Blackboard where you wish to insert a link to a Library online guide: it is policy that to achieve some uniformity Library links will be placed under Module Information

• Select the **Build Content tab**

• Select **UCD LibGuides** under the **Mashups** section
• In the next screen **alter the name** to be what you want to display to your students as the link e.g. Library subject guide, key databases for this course, referencing guide – you can use something that you think your students will understand

You can also **add a brief description** that will appear under the menu item

You may also wish to track how many times the link is viewed – under **3. Options** you can switch this option on

• Then choose **Submit**

Your new links will be in place, but do not as yet indicate what information the link should pull into your module. This is the type of listing you will now see if you have given a name and a description

• Now you need to choose which guide, page of guide or box in a guide this will links to – **click on the title just created** and the tool where you make your guide choice will open
• Leave the site field as it is

• First of all **choose your content type** depending on whether you want to include a full guide, a single page or a content box

![Dropdown menu with options: Full LibGuide, Single Page, Content Box, E-Reserves]

Now follow the section below depending on whether you are embedding a full guide, a single page or one content box.

**Embedding a Full LibGuide**

Full LibGuide will embed the entire guide into your Blackboard module, retaining the Blackboard navigation frame.

• First choose the guide that you want from the drop down listing – click on **Please select guide...** and then scroll to find the title you want to embed (don’t choose any guides under the **Private Guides** heading)
• Optionally you can choose which guide page the student first sees. For example, if embedding the academic integrity guide you may want the first page to be Harvard, Chicago or whichever referencing system is used with your School. If you don’t select one users will see the introduction page initially. To change this click on Please select an optional landing page... and make a selection (there could be quite a long list of pages, depending on the guide)

• Finally click on Embed Content

The process is complete.

When your students select this link, they have the full functionality of the Library guide, but remain within the module framework, looking like this:
Embedding a single page

If you embed a single page, your students will get a very focused set of information resource links: they will not be able to navigate to other pages of the guide, or other guides as no navigation tools are provided with this option.

- Select type **Single Page**

- First choose the guide that you want from the drop down listing – click on Please select guide... and then scroll to find the title you want to embed (don’t choose any guides under the *Private Guides* heading)
Then click on **Please select a page...** and pick the page that you want to embed:

Finally click on **Embed Content**

The process is complete.

When your students select this link they will see the page selected, remaining within the frame of your course.
Embedding a single box

You can offer a highly focused single box e.g. key databases, key eBook packages. The advantage of this is that we maintain the links and any updates required to the URLs: your listing will update automatically as the data is pulled dynamically into your Blackboard module.

If you embed a single page, your students will get a very focused set of information resource links: they will not be able to navigate to other pages of the guide, or other guides as no navigation tools are provided with this option.

- Select type **Content Box**

- First choose the guide that you want from the drop down listing – click on **Please select guide**... and then scroll to find the title you want to embed (don’t choose any guides under the **Private Guides** heading)
• Then click on **Please select a page**... and pick the page that you want to embed:

• Now, having selected the relevant page, to pick the box that you want to embed: click on **Please select a box**.... and choose the box that you want:
• Finally click on **Embed Content**

When your students choose this link they will see just one box:

They can try out the databases or resources, which should open in new windows, and remain within the framework of your Blackboard module.
There is an option when selecting a single content box to remove the borders and headers. If you tick that choice, then students will see this type of simple listing display:

This guide covers embedding Library guide content into your Blackboard course – the data is pulled dynamically into Blackboard.

If you prefer, you can just provide a link out to one of our online guides, or to a single catalogue record, database record or article. For information on doing this, please see our guide at http://libguides.ucd.ie/Blackboard

Queries

If you have any queries or need assistance, please do not hesitate to contact the Library.

This feature is using LTI. Learning Tools Interoperability is an initiative managed by IMS Global Learning Consortium, a non-profit organisation, to seamlessly integrate learning applications used by instructors into their courses so that students and teachers can use these tools within the context of their course.

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